



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

PO Box 963
Durango, CO 81302
<http://co.laplata.co.us>

Friday, December 12, 2014

1:30 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. LOCATION: LA PLATA COUNTY FAIR GROUNDS

II. Introductions

III. Budget Hearing

1. Budget Hearing: 2015 Budget

IV. Consent Agenda

1. November 2014 Minutes
2. September 2014 Financials
3. October 2014 Financials

V. Discussion Items

1. Telecom Grant Admin Overages

VI. Decision Items

1. SWCCOG 2015 Executive Committee
2. January 2015 Meeting
3. SCAN Policies and Procedures
4. Approval of 2015 Budget

VII. Reports

1. Director's Report
2. AAA Report
3. Transportation Report

VIII. Community Updates

ITEM NO. (ID # 2205)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Budget

SUBJECT: Budget Hearing: 2015 Budget

BACKGROUND:**FISCAL IMPACT:****RECOMMENDED ACTION:****ATTACHMENTS:**

- 2015 Budget Memo 5 Dec 2014 (DOC)
- Budget for board packet (XLSX)

2015 Budget

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles & Sara Trujillo
Date: 5 December 2014

- Comments: Please find the attached final version of the 2015 budget. This budget includes:
- 2% COLA
 - 1% Increase for Miriam, as approved at Oct 2014 Board Meeting
 - Increase in salary for Sara, and a change in title from Administrative Assistant/Accountant to Accountant
 - 100% CEBT (health, vision, dental insurance) coverage for all employees and dependents
 - A Part Time Administrative Assistant starting in Feb, IF the AAA approves contracting accounting services to the SWCCOG.
 - \$60,000 – 63,000 for IT Shared Services (DOLA Grant and \$14,000 match)
 - Planning to develop a Transit Line along 160 between Towaoc and Durango
 - An AmeriCorps VISTA (to start sometime in 2015)
 - SCAN operating efficiently and in the black

2015 Preliminary SWCCOG Budget

Jan - Dec 15

Income

SWCCOG Dues	\$	114,712.00
RAMP fees	\$	9,900.00
AAA	\$	10,500.00
SWIMT	\$	4,815.00
AH 2013 Grant	\$	61,870.00
AH 2014 Grant	\$	179,918.00
WLC Grant	\$	10,000.00
RREO Grant	\$	27,779.00
SWTPR Dues	\$	8,000.00
CDOT Funds	\$	21,100.00
LLC Grant	\$	19,000.00
DoLA Grant	\$	89,000.00
e-Tics City of Durango	\$	2,100.00
e-Tics La Plata County	\$	2,100.00
e-Tics City of Cortez	\$	4,200.00
Telecom Revenue	\$	12,000.00
Brainstorm	\$	960.00
CEDAR	\$	1,440.00
FastTrack	\$	870.00
Total Income	\$	580,264.00

Expenses

5009 - Bookkeeper (QB training)	\$	200.00
5200 - All Hazard Project	\$	186,054.00
5401 - Software Maintenance (E-Tics)	\$	8,400.00
5410 - Rent	\$	92.00
5505 - Bank Fees	\$	54.00
5510 - Travel Expense	\$	4,000.00
5512 - Meeting Expense	\$	2,000.00
5514 - Professional Fees	\$	100.00
5515 - Legal Fees	\$	6,000.00
5517 - Data Back Up Expense	\$	325.00
5520 - Advertising	\$	250.00
5521 - Telephone/Website/Internet	\$	3,500.00
5523 - Payroll Processing Fees	\$	1,550.00
5525 - Audit	\$	7,000.00
5526 - Internet Connectivity	\$	12,000.00
5530 - RAMP Fund	\$	9,900.00
5532 - Postage	\$	125.00
5535 - Printing/Reproduction	\$	500.00
5540 - Membership/Sub	\$	1,150.00
5545 - Equipment/Computers	\$	2,000.00

Attachment: Budget for board packet (2205 : Budget Hearing: 2015 Budget)

5550 - Supplies	\$	2,500.00
5555 - Liability Insurance	\$	3,677.00
5558 - Insurance - Health	\$	28,296.00
5566 - SWIMT Contract Reimburse Expense	\$	4,001.00
5570 - Car Allowance/Mileage	\$	3,600.00
5580 - Salary & Wages	\$	121,341.00
5585 - Payroll Tax Expense	\$	10,375.00
5586 - Retirement Expense	\$	3,250.00
5587 - Worker's Compensation	\$	1,594.00
5640 - Consulting	\$	55,820.00
5643 - Transit Travel Expense (STAC)	\$	12,000.00
5644 - AmeriCorps Member	\$	15,030.00
5645 - Transit Study Expense	\$	10,000.00
5646 - IT Expense	\$	63,000.00
Total Expenses	\$	<u>579,684.00</u>
Net Income	\$	<u><u>580.00</u></u>

Attachment: Budget for board packet (2205 : Budget Hearing: 2015 Budget)

ITEM NO. (ID # 2206)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Minutes

SUBJECT: November 2014 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- November 7 board meeting(1) (DOCX)

Southwest Colorado Council of Governments
 October Board Meeting
 7 November 2014
 La Plata County Court House

Board in Attendance:

Michael Whiting – Archuleta County
 Dick White – City of Durango
 Michelle Nelson – Town of Bayfield
 John Egan – Town of Pagosa Springs
 Shane Hale – City of Cortez
 Ron LeBlanc – City of Durango
 Andrea Phillips – Town of Mancos
 Bobby Lieb – La Plata County
 Lee San Miguel – Town of Ignacio
 Lana Hancock – Town of Dolores

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director
 Sara Trujillo – Assistant/Accountant

Guests in Attendance:

Heather Alvarez – Town of Mancos
 James Torres – La Plata County IT Manager

I. Call to Order

The meeting was called to order at 1:10pm. James Torres and Heather Alvarez introduced themselves.

II. Consent Agenda: Minutes & Financials

Minutes-

The October minutes indicated that the Executive Director would receive a 5% pay increase immediately with a 1% raise pending a November review. Dick White pointed out that the 1% increase was to be given January 2015 with no additional review needed. This correction is to be made within the October minutes. In addition, it was noted that the director's review was done in executive session with the information included in the October minutes an overview of that session.

Motion to approve the October minutes with appropriate changes made to the Executive Director's raise information: Dick White, Second: Andrea Phillips. Passed by a unanimous voice vote.

Financials-

Questions were raised about the All Hazards balance. Sara explained that after completing the end-of-month reports, she too noticed this balance was incorrect. Sara met with Shirley at Region 9 where appropriate invoicing was discussed. After Sara corrected the All Hazards invoicing, other balance issues were noted within the DoLA sustainability grant and the SWIMT balance. Two invoices for DoLA from February and March 2014 were never paid.

Sara contacted Leslie Hentze with DoLA who confirmed payments were never sent to the COG and this would be corrected.

Sara would like to go through all invoicing prior to making multiple general journal entries, which may not be desirable by the next auditor.

Due to needed corrections in QuickBooks to generate an appropriate end-of-month report, the board decided to move the financials approval to the next meeting date of December 5.

III. Discussion Items:

2015 Projected Fund Balance:

From what Miriam and Sara could put together with many variables, the fund balance transferring to 2015 will be approximately \$36,000. This amount should be a bit higher with the two DoLA draw requests from February and March that have not been reimbursed. Miriam asked that Sara gather the exact amounts of these DoLA requests and send the information to the board.

IV. Decision Items:

Auditor Selection:

The SWCCOG received two responses to the Auditor RFP for FY 2014. The first response came from a local firm, Fredrick Zink & Associates, the other from Hinton Burdick CPAs & Advisors out of Utah. It was discussed that both firms have exceptional reputations and qualifications. Hinton Burdick presented a more cost effective proposal, which the board favored.

Motion to accept the proposal from Hinton Burdick CPAs & Advisors: Shane Hale, Second: Michelle Nelson. Passed by a unanimous voice vote.

Billing for Backbone Connectivity:

The hub connection between Durango and Cortez is using little connectivity as currently set at 50 Mbps, so Miriam suggested lowering the usage to 10 Mbps for cost savings. When more connection is needed, we will simply “turn up the dial” to allow an increase in Mbps. Shane Hale wanted to confirm that whichever community is needing the dial turned up, will then take on the extra cost. Miriam confirmed this is how it would work.

Miriam proposes each community pay \$46 per year for this hub connection, which is essentially a backup connection for everyone and an essential backup to have. This fee would be incorporated into annual dues.

Motion to allocate the Cortez transport and Durango hub connection fee equally among members: Dick White, Second: Shane Hale. Passed by a unanimous voice vote.

V. Reports:

Director’s Report:

RREO:

The second to last waste sort will be November 8 in Montezuma County. Volunteers welcome!

DoLA Technical Assistant Grant:

Miriam said she has not received the official document pertaining to the DoLA grant applied for but was told the COG will be pleased with the outcome.

Transit Intern:

Miriam announced Sam Starr will be our spring-term intern helping with the transit study to determine ridership in the area to help the transit council move forward with project decisions.

Club 20:

The director of Club 20, Bonnie Peterson will be here December 3. This was just scheduled this morning, and an email invite to the meeting will be sent out soon.

AAA:

We are working on a board retreat on November 14 to work on the COG/AAA relationship.

Housing:

Depending on what the DoLA Grant awards, some of the funds will be used to help a housing study.

Telecom:

Miriam has been working on getting transport fees reduced, which will help communities with cost savings.

TPR/Transportation:

Next TPR meeting will be December 5 at the CDOT building from 9-12pm. The transit meeting has been rescheduled to a tentative date of December 10.

Bobby Lieb wanted to add information regarding the amendment to the by-laws for STAC regarding tribal members. Subsequently, it has been realized that the bylaw is actually a direct language within legislative language that created STAC. If we advocate for tribes to vote, it would require legislative change. The letter previously discussed at the TPR will not be sent until further discussion at the next TPR meeting to decide if a legislative change is what the TPR want to deal with.

Other – Community Updates:

Andrea Phillips – Town of Mancos:

- Energy impact funds have been received, which will help with water tank storage, improvement to water lines, and water treatment plant.
- Multiple sidewalk and curb and gutter replacement projects have been complete.
- The town of Mancos is moving forward with their create project district.

Lee San Miguel – Town of Ignacio:

Two DoLA grants have been received.

- One will help with GIS for the utility system. This will help to know what is underground, and the size and composition of utilities. Utility mapping will complete utility service with tribe and give better operations to shut off valves.
- Old steel piping will be replaced with second DoLA grant. The town is looking to put together a much larger grant to replace one miles worth of steel.

John Egan – Town of Pagosa Spring: John pointed out that Michael Whiting was reelected and wanted to extend a congratulations.

Dick White – City of Durango:

- Sales tax is up 5% for 2014.
- Four new hotels are a possibility in the future.
- Budget reconciliation study will take place on Monday. The city had more people come to the budget hearing than has been seen in years.
- One item of discussion is to continue keeping the Main Ave trolley free? Transit is not sustainable without fees. Cutting back on organic parks program?
- There is a need to build treatment plant which is \$55 million estimated. Water and sewer rates have not increased in quite some time. Residents will most likely see steep increases in the short term, but only modest rises that will be phased in in the future.

Lana Hancock – Town of Dolores:

- Dolores is working on their budget.
- A final walk-through with sidewalk budget through CDOT will be next week. This has been six years in the making and certainly something to celebrate.
- The trails project through the SW Conservation Corps is completed.

Next COG board meeting will be scheduled for December 5.

VI. Adjourned at 2:06pm

ITEM NO. (ID # 2207)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: September 2014 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- September Financials (PDF)

Southwest Colorado Council of Governments
Attachment: September Financials (2022) September Financials

September 2014

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	500 - RREO	600-TPR	830-Telecom	900-SCAN	TOTAL
ASSETS									
Current Assets									
Checking/Savings									
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
1002 - Alpine Bank Unrestricted	59,555.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59,555.43
1010 - Petty Cash	151.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.39
Total Checking/Savings	85,000.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,000.05
Accounts Receivable									
1200 - Accounts Receivable	-98,663.12	3,445.98	112,842.92	8,829.84	0.00	0.00	-4,744.04	6,930.11	28,641.69
Total Accounts Receivable	-98,663.12	3,445.98	112,842.92	8,829.84	0.00	0.00	-4,744.04	6,930.11	28,641.69
Other Current Assets									
1090 - Due To/ Due From	82,714.04	8,943.49	-103,398.06	-5,652.34	-7,862.74	2,658.27	27,602.80	-4,905.46	0.00
Total Other Current Assets	82,714.04	8,943.49	-103,398.06	-5,652.34	-7,862.74	2,658.27	27,602.80	-4,905.46	0.00
Total Current Assets	69,050.97	12,289.47	9,444.86	3,177.50	-7,862.74	2,658.27	22,858.76	2,024.65	113,641.74
TOTAL ASSETS	69,050.97	12,289.47	9,444.86	3,177.50	-7,862.74	2,658.27	22,858.76	2,024.65	113,641.74
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Credit Cards									
1003 - Alpine Bank Credit Card-Miriam	6,213.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,213.77
1004 - Alpine Bank Credit Card - Sara	2,132.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,132.90
Total Credit Cards	8,346.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,346.67
Total Current Liabilities	8,346.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,346.67
Total Liabilities	8,346.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,346.67
Equity									
32000 - Retained Earnings	49,245.32	0.00	-2,443.05	0.00	0.00	0.00	4,228.96	5,649.05	56,680.28
Net Income	11,458.98	12,289.47	11,887.91	3,177.50	-7,862.74	2,658.27	18,629.80	-3,624.40	48,614.79
Total Equity	60,704.30	12,289.47	9,444.86	3,177.50	-7,862.74	2,658.27	22,858.76	2,024.65	105,295.07
TOTAL LIABILITIES & EQUITY	69,050.97	12,289.47	9,444.86	3,177.50	-7,862.74	2,658.27	22,858.76	2,024.65	113,641.74

Attachment: September Financials (2202) September 2014 Financials
 January through September 2014

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	500 - RREQ	600-TPR	830-Telecom	900-SCAN	Unclassified	TOTA
Income										
4004 - SWIMT Rev	0.00	45,588.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,588.96
4005 - Ethics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4006 - Dues Revenue	117,632.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117,632.01
4009 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4010 - Grant-DOLA Admin	13,036.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,036.95
4020 - Grant-DOLA-Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4040 - Grant-Transit	7,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,950.00
4041 - All Hazards Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4042 - Grant - Fort Lyons	0.00	0.00	73,251.51	0.00	0.00	0.00	0.00	0.00	0.00	73,251.51
4950 - Match-GOV Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4951 - Match-GOV Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4952 - Region 9-Matching Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4955 - In Kind Project Match- Construc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4956 - In Kind Project Match- Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	138,518.96	45,588.96	73,251.51	8,823.94	0.00	4,000.00	440,548.41	18,585.00	0.00	729,322.56
Expense										
1008 - Alpha Credit Card	5,987.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,987.74
5009 - Bookkeeper	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00
5200 - All Hazard Project	0.00	0.00	63,592.22	0.00	0.00	0.00	0.00	0.00	0.00	63,592.22
5401 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5410 - Rent	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
5505 - Bank Fees	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00
5510 - Travel Exp	4,423.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,423.99
5512 - Meeting Exp	1,298.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,298.18
5514 - Professional Fees.	80.00	0.00	389.00	0.00	0.00	1,270.57	0.00	0.00	0.00	1,757.16
5520 - Advertising	95.00	0.00	0.00	0.00	0.00	71.16	0.00	0.00	0.00	1,757.16
5521 - Telephone/WebSite/Internet	2,784.41	0.00	0.00	0.00	0.00	0.00	619.20	0.00	0.00	6,137.70
5523 - Payroll Processing Fees	980.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00
5525 - Audit	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,784.41
5526 - Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980.45
5532 - Postage	70.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
5535 - Printing/Reproduction	121.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.15
5540 - Membership/Sub	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.73
5545 - Equipment/Computers	2,415.82	0.00	-5,016.00	0.00	0.00	0.00	0.00	0.00	0.00	11,250.00
5550 - Supplies	3,081.53	0.00	37.84	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
5555 - Liability Insurance	2,212.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.15
5558 - Insurance-Health	6,502.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00
5566 - SWIMT Contract Reimb Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,600.18
5570 - Car Allowance/Mileage	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,349.97
5585 - Payroll Tax Expense	4,105.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,212.00
5590 - Salary & Wages - Other	48,898.15	0.00	282.29	0.00	0.00	0.00	0.00	0.00	0.00	6,502.62
Total Expense	52,993.96	0.00	282.29	0.00	0.00	4,000.00	440,548.41	18,585.00	0.00	33,299.39
Net Income	85,525.00	45,588.96	72,969.22	8,823.94	0.00	0.00	0.00	0.00	0.00	2,700.00
5587 - Worker's Compensation	1,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,388.00
5636 - Admin Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,138.15
5637 - SCAN GM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,526.15
5638 - Region 9 EDO	1,628.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.00
5639 - Infor Services-Project Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,541.94
5640 - Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,359.40
5641 - Regional Project Mgmt	0.00	0.00	2,098.25	0.00	0.00	0.00	0.00	0.00	0.00	8,811.87
5642 - Project Engineering & Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,359.40
5643 - Transit	7,850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,439.87
5645 - Project Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,940.00
5647 - FLC Interns	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,670.80
5650 - Conference/Seminars/Training	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,872.57
5662 - Contract- Other	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,476.50
5663 - Contract- Housing	16,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,164.10
5660 - Contract Services- Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	286,197.68
Total Expense	17,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00
5985 - In Kind Project Expense- Constr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
5986 - In Kind Project Exp - Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,975.00
Total Expense	127,059.98	33,299.39	61,363.60	5,652.34	7,862.74	1,341.73	421,918.61	22,209.40	0.00	20,677.34
Net Income	11,458.98	12,289.47	11,887.91	3,177.50	-7,862.74	2,658.27	18,629.80	-3,624.40	0.00	1,950.00
										22,752.34
										95,399.21
										1,847.31
										680,707.79
										48,614.79

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through September 2014

4.2.a

	100-General				125-SWIMT			
	Jan - Sep 14	Budget	\$ Over Budget	% of Budget	Jan - Sep 14	Budget	\$ Over Budget	% of Budget
Income								
4001 - Fiber Access (ramp) fee	0.00				0.00			
4002 - Internet Usage	0.00				0.00			
4004 - SWIMT Rev	0.00				0.00			
4005 - E-tics	0.00				45,588.86	45,650.00	-61.14	9%
4006 - Dues Revenue	117,632.01	90,000.00	27,632.01	130.7%	0.00			
4007 - TPR	0.00	5,250.00	-5,250.00	0.0%	0.00			
4009 - Fiber Lease Revenue	0.00				0.00			
4010 - Grant-DOLA Admin	13,036.95	10,499.99	2,536.96	124.2%	0.00			
4020 - Grant DOLA-Construction	0.00				0.00			
4040 - Grant-Transit	7,850.00	5,850.00	2,000.00	134.2%	0.00			
4041 - All Hazards Grant	0.00				0.00			
4042 - Grant - Fort Lyons	0.00				0.00			
4950 - Match-GOV Admin	0.00				0.00			
4951 - Match-GOV Construction	0.00				0.00			
4952 - Region 9-Matching Funds	0.00				0.00			
4953 - Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%	0.00			
4955 - In Kind Project Match- Constr	0.00				0.00			
4956 - In Kind Project Match- Admin	0.00				0.00			
Total Income	138,518.96	118,299.99	20,218.97	117.1%	45,588.86	45,650.00	-61.14	9%
Gross Profit	138,518.96	118,299.99	20,218.97	117.1%	45,588.86	45,650.00	-61.14	9%
Expense								
1008 - Alpine Credit Card	5,567.74				0.00			
5009 - Bookkeeper	65.00				0.00			
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00			
5410 - Rent	40.00	9.00	31.00	444.4%	0.00			
5505 - Bank Fees	8.00				0.00			
5510 - Travel Exp	4,423.99	3,375.00	1,048.99	131.1%	0.00			
5512 - Meeting Exp	1,298.18	375.02	923.16	346.2%	0.00			
5514 - Professional Fees.	80.00				0.00			
5515 - Legal Fees	5,518.50	1,875.01	3,643.49	294.3%	0.00			
5517 - Data Back Up Exp	0.00	243.76	-243.76	0.0%	0.00			
5520 - Advertising	95.00	187.51	-92.51	50.7%	0.00			
5521 - Telephone/Website/Internet	2,784.41	1,680.02	1,104.39	165.7%	0.00			
5523 - Payroll Processing Fees	980.45	1,350.00	-369.55	72.6%	0.00			
5525 - Audit	7,500.00	5,625.00	1,875.00	133.3%	0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00			
5530 - RAMP Fees	0.00				0.00			
5532 - Postage	70.73	93.77	-23.04	75.4%	0.00			
5535 - Printing/Reproduction	121.15	375.02	-253.87	32.3%	0.00			
5540 - Membership/Sub	350.00	300.01	49.99	116.7%	0.00			
5545 - Equipment/Computers	2,415.82				0.00			
5550 - Supplies	3,081.53	909.00	2,172.53	339.0%	0.00			
5555 - Liability Insurance	2,212.00	1,652.26	559.74	133.9%	0.00			
5558 - Insurance- Health	6,502.62	6,165.00	337.62	105.5%	0.00			
5565 - M&A COG 10%	0.00				0.00	4,150.00	-4,150.00	0%
5566 - SWIMT Contract Reimb Exp	0.00				33,299.39	41,500.00	-8,200.61	2%
5568 - SWIMT Team Exp.	0.00				0.00	0.00	0.00	0%
5570 - Car Allowance/Mileage	2,700.00	4,575.01	-1,875.01	59.0%	0.00			
5580 - Salary & Wages	52,993.86	50,580.00	2,413.86	104.8%	0.00			
5587 - Worker's Compensation	1,450.00				0.00			
5636 - Admin Project Expense	0.00				0.00			
5637 - SCAN GM	0.00				0.00			
5638 - Region 9 EDD	1,628.00				0.00			
5639 - Infor Services-Project Mgmt	0.00				0.00			
5640 - Consulting	0.00				0.00			
5641 - Regional Project Mgmt	0.00				0.00			
5642 - Project Engineering & Mgmt	0.00				0.00			
5643 - Transit	7,850.00	7,800.00	50.00	100.6%	0.00			
5645 - Project Construction	0.00				0.00			
5647 - FLC Interns	0.00				0.00			
5650 - Conference/Seminars/Training	225.00	750.01	-525.01	30.0%	0.00			
5660 - Contract Services	17,100.00	6,700.00	10,400.00	255.2%	0.00			
5955 - In Kind Project expense- Constr	0.00				0.00			
5956 - In Kind project Exp.- Admin	0.00				0.00			
Total Expense	127,059.98	94,620.40	32,439.58	134.3%	33,299.39	45,650.00	-12,350.61	3%
Net Income	11,458.98	23,679.59	-12,220.61	48.4%	12,289.47	0.00	12,289.47	0%

Attachment: September Financials (2207 : September 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through September 2014

	200-All Hazards				300-Fort Lyons			
	Jan - Sep 14	Budget	\$ Over Budget	% of Budget	Jan - Sep 14	Budget	\$ Over Budget	% of Bud
Income								
4001 · Fiber Access (ramp) fee	0.00							
4002 · Internet Usage	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4010 · Grant-DOLA Admin	0.00				0.00			
4020 · Grant DOLA-Construction	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	73,251.51	183,600.00	-110,348.49	39.9%	0.00			
4042 · Grant - Fort Lyons	0.00				0.00			
4950 · Match-GOV Admin	0.00				8,829.84			
4951 · Match-GOV Construction	0.00				0.00			
4952 · Region 9-Matching Funds	0.00				0.00			
4953 · Housing Matching Funds	0.00				0.00			
4955 · In Kind Project Match- Construc	0.00				0.00			
4956 · In Kind Project Match- Admin	0.00				0.00			
Total Income	73,251.51	183,600.00	-110,348.49	39.9%	8,829.84			
Gross Profit	73,251.51	183,600.00	-110,348.49	39.9%	8,829.84			
Expense								
1008 · Alpine Credit Card	0.00							
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	63,592.22	168,336.00	-104,743.78	37.8%	0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5403 · Fiber Leasing Expe.	0.00				0.00			
5410 · Rent	0.00				0.00			
5505 · Bank Fees	0.00				0.00			
5510 · Travel Exp	0.00				0.00			
5512 · Meeting Exp	369.00	566.00	-566.00	0.0%	0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5517 · Data Back Up Exp	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5530 · RAMP Fees	0.00				0.00			
5532 · Postage	0.00	0.00	0.00	0.0%	0.00			
5535 · Printing/Reproduction	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	-5,016.00				0.00			
5550 · Supplies	37.84	1,288.00	-1,250.16	2.9%	0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5565 · M&A COG 10%	0.00				0.00			
5566 · SWIMT Contract Reimb Exp	0.00				0.00			
5568 · SWIMT Team Exp.	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	282.29	11,821.50	-11,539.21	2.4%	0.00			
5587 · Worker's Compensation	0.00				0.00			
5636 · Admin Project Expense	0.00				0.00			
5637 · SCAN GM	0.00				0.00			
5638 · Region 9 EDD	0.00				0.00			
5639 · Infor Services-Project Mgmt	0.00				0.00			
5640 · Consulting	2,098.25	2,100.00	-1.75	99.9%	0.00			
5641 · Regional Project Mgmt	0.00				0.00			
5642 · Project Engineering & Mgmt	0.00				0.00			
5643 · Transit	0.00				0.00			
5645 · Project Construction	0.00				0.00			
5647 · FLC Interns	0.00				0.00			
5650 · Conference/Seminars/Training	0.00				0.00			
5660 · Contract Services	0.00				0.00			
5955 · In Kind Project expense- Constr	0.00				5,652.34			
5956 · In Kind project Exp.- Admin	0.00				0.00			
Total Expense	61,363.60	184,111.50	-122,747.90	33.3%	5,652.34			
Net Income	11,887.91	-511.50	12,399.41	-2,324.1%	3,177.50			

Attachment: September Financials (2207 : September 2014 Financials)

**Southwest Colorado Council of Governments
P&L Budget vs. Actual 2014
January through September 2014**

4.2.a

	500 - RREO				600-TPR			
	Jan - Sep 14	Budget	\$ Over Budget	% of Budget	Jan - Sep 14	Budget	\$ Over Budget	% of Budget
Income								
4001 - Fiber Access (ramp) fee	0.00							
4002 - Internet Usage	0.00				0.00			
4004 - SWIMT Rev	0.00				0.00			
4005 - E-tics	0.00				0.00			
4006 - Dues Revenue	0.00				0.00			
4007 - TPR	0.00				4,000.00	2,000.01	1,999.99	
4009 - Fiber Lease Revenue	0.00				0.00			
4010 - Grant-DOLA Admin	0.00				0.00			
4020 - Grant DOLA-Construction	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4042 - Grant - Fort Lyons	0.00				0.00			
4950 - Match-GOV Admin	0.00				0.00			
4951 - Match-GOV Construction	0.00				0.00			
4952 - Region 9-Matching Funds	0.00				0.00			
4953 - Housing Matching Funds	0.00				0.00			
4955 - In Kind Project Match- Construc	0.00				0.00			
4956 - In Kind Project Match- Admin	0.00				0.00			
Total Income	0.00				4,000.00	2,000.01	1,999.99	
Gross Profit	0.00				4,000.00	2,000.01	1,999.99	
Expense								
1008 - Alpine Credit Card	0.00							
5009 - Bookkeeper	0.00				0.00			
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00			
5410 - Rent	0.00				0.00			
5505 - Bank Fees	0.00				0.00			
5510 - Travel Exp	0.00				0.00			
5512 - Meeting Exp	28.82				1,270.57			
5514 - Professional Fees.	0.00				71.16			
5515 - Legal Fees	0.00				0.00			
5517 - Data Back Up Exp	0.00				0.00			
5520 - Advertising	0.00				0.00			
5521 - Telephone/Website/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00			
5530 - RAMP Fees	0.00				0.00			
5532 - Postage	0.00				0.00			
5535 - Printing/Reproduction	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Equipment/Computers	0.00				0.00			
5550 - Supplies	1,230.60				0.00			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance- Health	0.00				0.00			
5565 - M&A COG 10%	0.00				0.00			
5566 - SWIMT Contract Reimb Exp	0.00				0.00			
5568 - SWIMT Team Exp.	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5587 - Worker's Compensation	0.00				0.00			
5636 - Admin Project Expense	0.00				0.00			
5637 - SCAN GM	0.00				0.00			
5638 - Region 9 EDD	0.00				0.00			
5639 - Infor Services-Project Mgmt	0.00				0.00			
5640 - Consulting	1,103.32				0.00			
5641 - Regional Project Mgmt	0.00				0.00			
5642 - Project Engineering & Mgmt	0.00				0.00			
5643 - Transit	0.00				0.00			
5645 - Project Construction	0.00				0.00			
5647 - FLC Interns	5,500.00				0.00			
5650 - Conference/Seminars/Training	0.00				0.00			
5660 - Contract Services	0.00				0.00			
5955 - In Kind Project expense- Constr	0.00				0.00			
5956 - In Kind project Exp.- Admin	0.00				0.00			
Total Expense	7,862.74				1,341.73			
Net Income	-7,862.74				2,658.27	2,000.01	658.26	

Attachment: September Financials (2207 : September 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through September 2014

4.2.a

	830-Telecom				900-SCAN			
	Jan - Sep 14	Budget	\$ Over Budget	% of Budget	Jan - Sep 14	Budget	\$ Over Budget	% of Bud
Income								
4001 · Fiber Access (ramp) fee	0.00							
4002 · Internet Usage	0.00				0.00	9,450.00	-9,450.00	
4004 · SWIMT Rev	0.00				0.00	11,250.00	-11,250.00	
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				8,400.00	6,300.00	2,100.00	
4007 · TPR	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4010 · Grant-DOLA Admin	23,707.84				10,185.00	8,775.00	1,410.00	
4020 · Grant DOLA-Construction	287,821.26				0.00	7,650.00	-7,650.00	
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4042 · Grant - Fort Lyons	0.00				0.00			
4950 · Match-GOV Admin	29,630.50				0.00			
4951 · Match-GOV Construction	107.75				0.00			
4952 · Region 9-Matching Funds	2,034.54				0.00			
4953 · Housing Matching Funds	0.00				0.00			
4955 · In Kind Project Match- Constr	95,399.21				0.00			
4956 · In Kind Project Match- Admin	1,847.31				0.00			
Total Income	440,548.41				18,585.00	43,425.00	-24,840.00	
Gross Profit	440,548.41				18,585.00	43,425.00	-24,840.00	
Expense								
1008 · Alpine Credit Card	0.00				0.00			
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5403 · Fiber Leasing Expe.	0.00				5,600.00	6,300.00	-700.00	
5410 · Rent	0.00				0.00	8,340.00	-8,340.00	
5505 · Bank Fees	0.00				0.00			
5510 · Travel Exp	0.00				0.00			
5512 · Meeting Exp	0.00				0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	619.20				0.00			
5517 · Data Back Up Exp	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5530 · RAMP Fees	0.00				11,250.00	11,250.00	0.00	
5532 · Postage	0.00				0.00	9,450.00	-9,450.00	
5535 · Printing/Reproduction	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				0.00			
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5565 · M&A COG 10%	0.00				0.00			
5566 · SWIMT Contract Reimb Exp	0.00				0.00			
5568 · SWIMT Team Exp.	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	5,250.00				0.00			
5587 · Worker's Compensation	0.00				0.00			
5636 · Admin Project Expense	5,541.94				0.00			
5637 · SCAN GM	0.00				0.00			
5638 · Region 9 EDD	8,811.87				5,359.40	7,650.00	-2,290.60	
5639 · Infor Services-Project Mgmt	4,940.00				0.00			
5640 · Consulting	3,670.80				0.00			
5641 · Regional Project Mgmt	7,476.50				0.00			
5642 · Project Engineering & Mgmt	2,164.10				0.00			
5643 · Transit	0.00				0.00			
5645 · Project Construction	286,197.68				0.00			
5647 · FLC Interns	0.00				0.00			
5650 · Conference/Seminars/Training	0.00				0.00			
5660 · Contract Services	0.00				0.00			
5955 · In Kind Project expense- Constr	95,399.21				0.00			
5956 · In Kind project Exp.- Admin	1,847.31				0.00			
Total Expense	421,918.61				22,209.40	42,990.00	-20,780.60	
Net Income	18,629.80				-3,624.40	435.00	-4,059.40	-8

Attachment: September Financials (2207 : September 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through September 2014

	TOTAL			
	Jan - Sep 14	Budget	\$ Over Budget	% of Budget
Income				
4001 - Fiber Access (ramp) fee	0.00	9,450.00	-9,450.00	0.0%
4002 - Internet Usage	0.00	11,250.00	-11,250.00	0.0%
4004 - SWIMT Rev	45,588.86	45,650.00	-61.14	99.9%
4005 - E-tics	8,400.00	6,300.00	2,100.00	133.3%
4006 - Dues Revenue	121,632.01	92,000.01	29,632.00	132.2%
4007 - TPR	0.00	5,250.00	-5,250.00	0.0%
4009 - Fiber Lease Revenue	10,185.00	8,775.00	1,410.00	116.1%
4010 - Grant-DOLA Admin	36,744.79	18,149.99	18,594.80	202.5%
4020 - Grant DOLA-Construction	287,821.28	0.00	287,821.28	100.0%
4040 - Grant-Transit	7,850.00	5,850.00	2,000.00	134.2%
4041 - All Hazards Grant	73,251.51	183,600.00	-110,348.49	39.9%
4042 - Grant - Fort Lyons	8,829.84	0.00	8,829.84	100.0%
4950 - Match-GOV Admin	29,630.50	0.00	29,630.50	100.0%
4951 - Match-GOV Construction	107.75	0.00	107.75	100.0%
4952 - Region 9-Matching Funds	2,034.54	0.00	2,034.54	100.0%
4953 - Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%
4955 - In Kind Project Match- Constr	95,399.21	0.00	95,399.21	100.0%
4956 - In Kind Project Match- Admin	1,847.31	0.00	1,847.31	100.0%
Total Income	729,322.58	392,975.00	336,347.58	185.6%
Gross Profit	729,322.58	392,975.00	336,347.58	185.6%
Expense				
1008 - Alpine Credit Card	5,567.74	0.00	5,567.74	100.0%
5009 - Bookkeeper	65.00	0.00	65.00	100.0%
5200 - All Hazard Project	63,592.22	168,336.00	-104,743.78	37.8%
5401 - Software Maintenance (E-Tic)	5,600.00	6,300.00	-700.00	88.9%
5403 - Fiber Leasing Expe.	0.00	8,340.00	-8,340.00	0.0%
5410 - Rent	40.00	9.00	31.00	444.4%
5505 - Bank Fees	6.00	0.00	6.00	100.0%
5510 - Travel Exp	5,694.56	3,941.00	1,753.56	144.5%
5512 - Meeting Exp	1,767.16	375.02	1,392.14	471.2%
5514 - Professional Fees.	80.00	0.00	80.00	100.0%
5515 - Legal Fees	6,137.70	1,875.01	4,262.69	327.3%
5517 - Data Back Up Exp	0.00	243.76	-243.76	0.0%
5520 - Advertising	95.00	187.51	-92.51	50.7%
5521 - Telephone/Website/Internet	2,784.41	1,680.02	1,104.39	165.7%
5523 - Payroll Processing Fees	980.45	1,350.00	-369.55	72.6%
5525 - Audit	7,500.00	5,625.00	1,875.00	133.3%
5526 - Internet Connectivity (100 Mb)	11,250.00	11,250.00	0.00	100.0%
5530 - RAMP Fees	0.00	9,450.00	-9,450.00	0.0%
5532 - Postage	70.73	93.77	-23.04	75.4%
5535 - Printing/Reproduction	121.15	375.02	-253.87	32.3%
5540 - Membership/Sub	350.00	300.01	49.99	116.7%
5545 - Equipment/Computers	-2,600.18	0.00	-2,600.18	100.0%
5550 - Supplies	4,349.97	2,197.00	2,152.97	198.0%
5555 - Liability Insurance	2,212.00	1,652.26	559.74	133.9%
5558 - Insurance- Health	6,502.62	6,165.00	337.62	105.5%
5565 - M&A COG 10%	0.00	4,150.00	-4,150.00	0.0%
5566 - SWIMT Contract Reimb Exp	33,299.39	41,500.00	-8,200.61	80.2%
5568 - SWIMT Team Exp.	0.00	0.00	0.00	0.0%
5570 - Car Allowance/Mileage	2,700.00	4,575.01	-1,875.01	59.0%
5580 - Salary & Wages	58,526.15	62,401.50	-3,875.35	93.8%
5587 - Worker's Compensation	1,450.00	0.00	1,450.00	100.0%
5636 - Admin Project Expense	5,541.94	0.00	5,541.94	100.0%
5637 - SCAN GM	5,359.40	7,650.00	-2,290.60	70.1%
5638 - Region 9 EDD	10,439.87	0.00	10,439.87	100.0%
5639 - Infor Services-Project Mgmt	4,940.00	0.00	4,940.00	100.0%
5640 - Consulting	6,872.37	2,100.00	4,772.37	327.3%
5641 - Regional Project Mgmt	7,476.50	0.00	7,476.50	100.0%
5642 - Project Engineering & Mgmt	2,164.10	0.00	2,164.10	100.0%
5643 - Transit	7,850.00	7,800.00	50.00	100.6%
5645 - Project Construction	286,197.68	0.00	286,197.68	100.0%
5647 - FLC Interns	5,500.00	0.00	5,500.00	100.0%
5650 - Conference/Seminars/Training	225.00	750.01	-525.01	30.0%
5660 - Contract Services	22,752.34	6,700.00	16,052.34	339.6%
5955 - In Kind Project expense- Constr	95,399.21	0.00	95,399.21	100.0%
5956 - In Kind project Exp.- Admin	1,847.31	0.00	1,847.31	100.0%
Total Expense	680,707.79	367,371.90	313,335.89	185.3%
Net Income	48,614.79	25,603.10	23,011.69	189.9%

Attachment: September Financials (2207 : September 2014 Financials)

ITEM NO. (ID # 2208)

DATE: 12/12/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: October 2014 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- October Financials (PDF)

ASSETS

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	500 - RREO	600-TPR	830-Telecom	900-SCAN	TOTA
Current Assets									
Checking/Savings									
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
1002 - Alpine Bank Unrestricted	52,943.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,943.80
1010 - Petty Cash	151.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.39
Total Checking/Savings	78,388.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,388.42
Accounts Receivable									
1200 - Accounts Receivable	-109,341.64	3,445.98	116,479.72	8,829.84	17,287.56	5,419.15	-4,744.04	9,285.11	46,661.68
Total Accounts Receivable	-109,341.64	3,445.98	116,479.72	8,829.84	17,287.56	5,419.15	-4,744.04	9,285.11	46,661.68
Other Current Assets									
1090 - Due To/ Due From	99,599.14	8,843.49	-106,507.66	-5,652.34	-13,685.79	-1,394.18	27,602.80	-8,805.46	0.00
Total Other Current Assets	99,599.14	8,843.49	-106,507.66	-5,652.34	-13,685.79	-1,394.18	27,602.80	-8,805.46	0.00
Total Current Assets	68,645.92	12,289.47	9,972.06	3,177.50	3,601.77	4,024.97	22,858.76	479.65	128,050.10
TOTAL ASSETS	68,645.92	12,289.47	9,972.06	3,177.50	3,601.77	4,024.97	22,858.76	479.65	128,050.10
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Credit Cards									
1003 - Alpine Bank Credit Card-Miriam	7,127.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,127.46
1004 - Alpine Bank Credit Card - Sara	3,675.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,675.69
Total Credit Cards	10,803.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,803.15
Total Current Liabilities	10,803.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,803.15
Total Liabilities	10,803.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,803.15
Equity									
32000 - Retained Earnings	49,245.32	0.00	-2,443.05	0.00	0.00	0.00	4,228.96	5,649.05	56,680.28
Net Income	8,597.45	12,289.47	12,415.11	3,177.50	3,601.77	4,024.97	18,629.80	-5,169.40	57,566.67
Total Equity	57,842.77	12,289.47	9,972.06	3,177.50	3,601.77	4,024.97	22,858.76	479.65	114,246.95
TOTAL LIABILITIES & EQUITY	68,645.92	12,289.47	9,972.06	3,177.50	3,601.77	4,024.97	22,858.76	479.65	128,050.10

Attachment: October Financials (2208 : October 2014 Financials)

January through October 2014

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	500 - RREO	600-TPR	830-Telecom	900-SCAN	Unclassified	TOTA
Income										
4004 - SWIMT Rev	0.00	45,588.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,588.86
4006 - E-Fics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4009 - Dues Revenue	117,632.01	0.00	0.00	0.00	0.00	4,000.00	0.00	8,400.00	0.00	129,032.01
4010 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4020 - Grant-DOLA Admin	30,230.30	0.00	0.00	0.00	0.00	5,419.15	23,707.84	12,540.00	0.00	71,907.29
4030 - Grant-DOLA-Construction	0.00	0.00	0.00	0.00	0.00	0.00	287,821.26	0.00	0.00	287,821.26
4040 - Grant-DOLA-Construction	5,946.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,946.59
4041 - All Hazards Grant	0.00	0.00	76,888.31	0.00	0.00	0.00	0.00	0.00	0.00	76,888.31
4042 - Grant - Fort Lyons	0.00	0.00	0.00	8,829.84	0.00	0.00	0.00	0.00	0.00	8,829.84
4850 - Match-GOV Admin	0.00	0.00	0.00	0.00	0.00	0.00	29,630.50	0.00	0.00	29,630.50
4851 - Match-GOV Construction	0.00	0.00	0.00	0.00	0.00	0.00	107.75	0.00	0.00	107.75
4852 - Region Matching Funds	0.00	0.00	0.00	0.00	0.00	2,034.54	0.00	0.00	0.00	2,034.54
4855 - In Kind Project Match- Construc	0.00	0.00	0.00	0.00	0.00	95,399.21	95,399.21	0.00	0.00	1,947.31
4856 - In Kind Project Match- Admin	0.00	0.00	0.00	0.00	0.00	1,847.31	1,847.31	0.00	0.00	1,847.31
4857 - RREO Grant	0.00	0.00	0.00	0.00	17,287.56	0.00	0.00	0.00	0.00	17,287.56
Total Income	153,808.90	45,588.86	76,888.31	8,829.84	17,287.56	9,419.15	440,548.41	20,940.00	0.00	773,311.03
Gross Profit	153,808.90	45,588.86	76,888.31	8,829.84	17,287.56	9,419.15	440,548.41	20,940.00	0.00	773,311.03
Expense										
1008 - Alpine Credit Card	9,246.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,246.18
1009 - Bookkeeper	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00
5208 - All Hazard Project	0.00	0.00	66,701.82	0.00	0.00	0.00	0.00	0.00	0.00	66,701.82
5470 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00
5478 - Rent	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
5500 - Bank Fees	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00
5510 - Travel Exp	4,423.99	0.00	369.00	0.00	106.28	5,262.30	0.00	0.00	0.00	9,792.57
5512 - Meeting Exp	1,408.22	0.00	0.00	0.00	40.05	131.88	0.00	0.00	0.00	1,950.15
5516 - Professional Fees,	80.00	0.00	0.00	0.00	0.00	0.00	619.20	0.00	0.00	7,650.60
5520 - Advertising	7,031.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	124.60
5521 - Telephone/Website/Internet	2,945.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,945.80
5523 - Payroll Processing Fees	1,149.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,149.31
5525 - Audit	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
5528 - Internet Connectivity (100 Mb)	0.00	0.00	70.73	0.00	0.00	0.00	0.00	13,750.00	0.00	13,750.00
5532 - Postage	121.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.15
5535 - Printing/Reproduction	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00
5540 - Membership/Sub	2,531.79	0.00	-5,016.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,484.21
5545 - Equipment/Computers	3,171.81	0.00	37.84	0.00	1,988.28	0.00	0.00	0.00	0.00	5,147.93
5550 - Supplies	2,212.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,212.00
5555 - Liability Insurance	7,176.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,176.75
5558 - Insurance-Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5566 - SWIMT Contract Reimb Exp	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
5570 - Car Allowance/Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580 - Salary & Wages	4,105.71	0.00	282.29	0.00	0.00	0.00	0.00	0.00	0.00	4,388.00
5585 - Payroll Tax Expense	60,198.91	0.00	0.00	0.00	0.00	0.00	5,250.00	0.00	0.00	65,448.91
5580 - Salary & Wages - Other	64,302.62	0.00	282.29	0.00	0.00	0.00	5,250.00	0.00	0.00	69,834.91
5587 - Worker's Compensation	1,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.00
5535 - Admin Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	5,541.94	0.00	0.00	5,541.94
5537 - SCAN GM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,359.40	0.00	5,359.40
5539 - Region 3 EED	1,628.00	0.00	0.00	0.00	0.00	0.00	8,811.87	0.00	0.00	10,439.87
5539 - Infor Services-Project Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	4,940.00	0.00	0.00	4,940.00
5540 - Consulting	0.00	0.00	2,098.25	0.00	6,101.18	0.00	3,670.80	0.00	0.00	11,870.23
5541 - Regional Project Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	7,475.50	0.00	0.00	7,475.50
5542 - Project Engineering & Mgmt	7,650.00	0.00	0.00	0.00	0.00	0.00	2,164.10	0.00	0.00	9,814.10
5543 - Transit	0.00	0.00	0.00	0.00	0.00	0.00	286,197.88	0.00	0.00	286,197.88
5545 - Project Construction	0.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00	0.00	5,500.00
5547 - FLC Interns	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00
5550 - Conference/Seminars/Training	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
5562 - Contract- Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5563 - Contract- Housing	16,973.00	0.00	0.00	3,702.34	0.00	0.00	0.00	0.00	0.00	20,677.34
5560 - Contract Services- Other	0.00	0.00	0.00	1,950.00	0.00	0.00	0.00	0.00	0.00	1,950.00
Total 5560 - Contract Services	17,100.00	0.00	0.00	5,652.34	0.00	0.00	0.00	0.00	0.00	22,752.34
5565 - In Kind Project Expense- Const	0.00	0.00	0.00	0.00	0.00	0.00	95,399.21	0.00	0.00	95,399.21
5565 - In Kind Project Exp-- Admin	145,211.45	33,299.39	64,473.20	5,652.34	13,685.79	5,394.18	1,847.31	26,108.40	0.00	215,909.26
Total Expense	8,597.45	12,289.47	12,418.11	3,177.50	3,601.77	4,024.97	18,529.80	-5,169.40	0.00	67,568.67
Net Income										

**Southwest Colorado Council of Governments
P&L Budget vs. Actual 2014
January through December 2014**

4.3.a

	100-General				125-SWIMT			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Bu
Income								
4001 · Fiber Access (ramp) fee	0.00				0.00			
4002 · Internet Usage	0.00				0.00			
4004 · SWIMT Rev	0.00				45,588.86	45,650.00	-61.14	%
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	117,632.01	120,000.00	-2,367.99	98.0%	0.00			
4007 · TPR	0.00	10,500.00	-10,500.00	0.0%	0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4010 · Grant-DOLA Admin	30,230.30	14,000.00	16,230.30	215.9%	0.00			
4020 · Grant DOLA-Construction	0.00				0.00			
4040 · Grant-Transit	5,946.59	7,800.00	-1,853.41	76.2%	0.00			
4041 · All Hazards Grant	0.00				0.00			
4042 · Grant - Fort Lyons	0.00				0.00			
4950 · Match-GOV Admin	0.00				0.00			
4951 · Match-GOV Construction	0.00				0.00			
4952 · Region 9-Matching Funds	0.00				0.00			
4953 · Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%	0.00			
4955 · In Kind Project Match- Construc	0.00				0.00			
4956 · In Kind Project Match- Admin	0.00				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	153,808.90	159,000.00	-5,191.10	96.7%	45,588.86	45,650.00	-61.14	%
Gross Profit	153,808.90	159,000.00	-5,191.10	96.7%	45,588.86	45,650.00	-61.14	%
Expense								
1008 · Alpine Credit Card	9,246.18				0.00			
5009 · Bookkeeper	65.00				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5403 · Fiber Leasing Expe.	0.00				0.00			
5410 · Rent	40.00	12.00	28.00	333.3%	0.00			
5505 · Bank Fees	6.00				0.00			
5510 · Travel Exp	4,731.93	4,500.00	231.93	105.2%	0.00			
5512 · Meeting Exp	1,490.10	500.00	990.10	298.0%	0.00			
5514 · Professional Fees.	80.00				0.00			
5515 · Legal Fees	7,562.65	2,500.00	5,062.65	302.5%	0.00			
5517 · Data Back Up Exp	0.00	325.00	-325.00	0.0%	0.00			
5520 · Advertising	124.60	250.00	-125.40	49.8%	0.00			
5521 · Telephone/Website/Internet	3,107.39	2,240.00	867.39	138.7%	0.00			
5523 · Payroll Processing Fees	1,196.28	1,800.00	-603.72	66.5%	0.00			
5525 · Audit	7,500.00	7,500.00	0.00	100.0%	0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5530 · RAMP Fees	0.00				0.00			
5532 · Postage	150.73	125.00	25.73	120.6%	0.00			
5535 · Printing/Reproduction	121.15	500.00	-378.85	24.2%	0.00			
5540 · Membership/Sub	625.00	400.00	225.00	156.3%	0.00			
5545 · Equipment/Computers	2,576.27				0.00			
5550 · Supplies	3,171.81	1,212.00	1,959.81	261.7%	0.00			
5555 · Liability Insurance	2,212.00	2,203.00	9.00	100.4%	0.00			
5558 · Insurance- Health	7,850.88	8,220.00	-369.12	95.5%	0.00			
5565 · M&A COG 10%	0.00				0.00	4,150.00	-4,150.00	%
5566 · SWIMT Contract Reimb Exp	0.00				33,299.39	41,500.00	-8,200.61	%
5568 · SWIMT Team Exp.	0.00				0.00	0.00	0.00	%
5570 · Car Allowance/Mileage	3,300.00	6,100.00	-2,800.00	54.1%	0.00			
5580 · Salary & Wages	68,013.45	67,500.00	513.45	100.8%	0.00			
5587 · Worker's Compensation	1,450.00				0.00			
5636 · Admin Project Expense	0.00				0.00			
5637 · SCAN GM	0.00				0.00			
5638 · Region 9 EDD	1,628.00				0.00			
5639 · Infor Services-Project Mgmt	0.00				0.00			
5640 · Consulting	0.00				0.00			
5641 · Regional Project Mgmt	0.00				0.00			
5642 · Project Engineering & Mgmt	0.00				0.00			
5643 · Transit	7,850.00	7,800.00	50.00	100.6%	0.00			
5645 · Project Construction	0.00				0.00			
5647 · FLC Interns	0.00				0.00			
5650 · Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%	0.00			
5660 · Contract Services	17,100.00	6,700.00	10,400.00	255.2%	0.00			
5955 · In Kind Project expense- Constr	0.00				0.00			
5956 · In Kind project Exp.- Admin	0.00				0.00			
Total Expense	151,424.42	121,387.00	30,037.42	124.7%	33,299.39	45,650.00	-12,350.61	%
Net Income	2,384.48	37,613.00	-35,228.52	6.3%	12,289.47	0.00	12,289.47	%

Attachment: October Financials (2208 : October 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through December 2014

	200-All Hazards				300-Fort Lyons			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budg
Income								
4001 · Fiber Access (ramp) fee	0.00				0.00			
4002 · Internet Usage	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4010 · Grant-DOLA Admin	0.00				0.00			
4020 · Grant DOLA-Construction	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	76,888.31	244,800.00	-167,911.69	31.4%	0.00			
4042 · Grant - Fort Lyons	0.00				8,829.84			
4950 · Match-GOV Admin	0.00				0.00			
4951 · Match-GOV Construction	0.00				0.00			
4952 · Region 9-Matching Funds	0.00				0.00			
4953 · Housing Matching Funds	0.00				0.00			
4955 · In Kind Project Match- Construc	0.00				0.00			
4956 · In Kind Project Match- Admin	0.00				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	76,888.31	244,800.00	-167,911.69	31.4%	8,829.84			
Gross Profit	76,888.31	244,800.00	-167,911.69	31.4%	8,829.84			
Expense								
1008 · Alpine Credit Card	0.00				0.00			
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	66,701.82	224,448.00	-157,746.18	29.7%	0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5403 · Fiber Leasing Expe.	0.00				0.00			
5410 · Rent	0.00				0.00			
5505 · Bank Fees	0.00				0.00			
5510 · Travel Exp	0.00	566.00	-566.00	0.0%	0.00			
5512 · Meeting Exp	369.00				0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5517 · Data Back Up Exp	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5530 · RAMP Fees	0.00				0.00			
5532 · Postage	0.00	0.00	0.00	0.0%	0.00			
5535 · Printing/Reproduction	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	-5,016.00				0.00			
5550 · Supplies	37.84	1,288.00	-1,250.16	2.9%	0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5565 · M&A COG 10%	0.00				0.00			
5566 · SWIMT Contract Reimb Exp	0.00				0.00			
5568 · SWIMT Team Exp.	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	282.29	15,762.00	-15,479.71	1.8%	0.00			
5587 · Worker's Compensation	0.00				0.00			
5636 · Admin Project Expense	0.00				0.00			
5637 · SCAN GM	0.00				0.00			
5638 · Region 9 EDD	0.00				0.00			
5639 · Infor Services-Project Mgmt	0.00				0.00			
5640 · Consulting	2,098.25	2,100.00	-1.75	99.9%	0.00			
5641 · Regional Project Mgmt	0.00				0.00			
5642 · Project Engineering & Mgmt	0.00				0.00			
5643 · Transit	0.00				0.00			
5645 · Project Construction	0.00				0.00			
5647 · FLC Interns	0.00				0.00			
5650 · Conference/Seminars/Training	0.00				0.00			
5660 · Contract Services	0.00				5,652.34			
5955 · In Kind Project expense- Constr	0.00				0.00			
5956 · In Kind project Exp.- Admin	0.00				0.00			
Total Expense	64,473.20	244,164.00	-179,690.80	26.4%	5,652.34			
Net Income	12,415.11	636.00	11,779.11	1,952.1%	3,177.50			

Attachment: October Financials (2208 : October 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through December 2014

	500 - RREO				600-TPR			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income								
4001 · Fiber Access (ramp) fee	0.00				0.00			
4002 · Internet Usage	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				4,000.00	4,000.02	-0.02	
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4010 · Grant-DOLA Admin	0.00				5,419.15			
4020 · Grant DOLA-Construction	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4042 · Grant - Fort Lyons	0.00				0.00			
4950 · Match-GOV Admin	0.00				0.00			
4951 · Match-GOV Construction	0.00				0.00			
4952 · Region 9-Matching Funds	0.00				0.00			
4953 · Housing Matching Funds	0.00				0.00			
4955 · In Kind Project Match- Constr	0.00				0.00			
4956 · In Kind Project Match- Admin	0.00				0.00			
4957 · RREO Grant	17,287.56				0.00			
Total Income	<u>17,287.56</u>				<u>9,419.15</u>	<u>4,000.02</u>	<u>5,419.13</u>	
Gross Profit	17,287.56				9,419.15	4,000.02	5,419.13	
Expense								
1008 · Alpine Credit Card	0.00				0.00			
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5403 · Fiber Leasing Expe.	0.00				0.00			
5410 · Rent	0.00				0.00			
5505 · Bank Fees	0.00				0.00			
5510 · Travel Exp	179.16				5,262.30			
5512 · Meeting Exp	76.06				131.88			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5517 · Data Back Up Exp	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5530 · RAMP Fees	0.00				0.00			
5532 · Postage	0.00				0.00			
5535 · Printing/Reproduction	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				0.00			
5550 · Supplies	1,967.21				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5565 · M&A COG 10%	0.00				0.00			
5566 · SWIMT Contract Reimb Exp	0.00				0.00			
5568 · SWIMT Team Exp.	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5587 · Worker's Compensation	0.00				0.00			
5636 · Admin Project Expense	0.00				0.00			
5637 · SCAN GM	0.00				0.00			
5638 · Region 9 EDD	0.00				0.00			
5639 · Infor Services-Project Mgmt	0.00				0.00			
5640 · Consulting	6,101.18				0.00			
5641 · Regional Project Mgmt	0.00				0.00			
5642 · Project Engineering & Mgmt	0.00				0.00			
5643 · Transit	0.00				0.00			
5645 · Project Construction	0.00				0.00			
5647 · FLC Interns	5,500.00				0.00			
5650 · Conference/Seminars/Training	0.00				0.00			
5660 · Contract Services	0.00				0.00			
5955 · In Kind Project expense- Constr	0.00				0.00			
5956 · In Kind project Exp.- Admin	0.00				0.00			
Total Expense	<u>13,823.61</u>				<u>5,394.18</u>			
Net Income	<u>3,463.95</u>				<u>4,024.97</u>	<u>4,000.02</u>	<u>24.95</u>	

Attachment: October Financials (2208 : October 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through December 2014

	830-Telecom				900-SCAN			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income								
4001 · Fiber Access (ramp) fee	0.00				0.00	12,600.00	-12,600.00	
4002 · Internet Usage	0.00				0.00	15,000.00	-15,000.00	
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				8,400.00	8,400.00	0.00	
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				1,739.25			
4009 · Fiber Lease Revenue	0.00				12,540.00	11,700.00	840.00	
4010 · Grant-DOLA Admin	23,707.84				0.00	10,200.00	-10,200.00	
4020 · Grant DOLA-Construction	287,821.26				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4042 · Grant - Fort Lyons	0.00				0.00			
4950 · Match-GOV Admin	29,630.50				0.00			
4951 · Match-GOV Construction	107.75				0.00			
4952 · Region 9-Matching Funds	2,034.54				0.00			
4953 · Housing Matching Funds	0.00				0.00			
4955 · In Kind Project Match- Construc	95,399.21				0.00			
4956 · In Kind Project Match- Admin	1,847.31				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	440,548.41				22,679.25	57,900.00	-35,220.75	
Gross Profit	440,548.41				22,679.25	57,900.00	-35,220.75	
Expense								
1008 · Alpine Credit Card	0.00				0.00			
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				7,700.00	8,400.00	-700.00	
5403 · Fiber Leasing Expe.	0.00				9,405.00	11,115.00	-1,710.00	
5410 · Rent	0.00				0.00			
5505 · Bank Fees	0.00				0.00			
5510 · Travel Exp	0.00				0.00			
5512 · Meeting Exp	0.00				0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	619.20				0.00			
5517 · Data Back Up Exp	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				13,750.00	15,000.00	-1,250.00	
5530 · RAMP Fees	0.00				0.00	12,600.00	-12,600.00	
5532 · Postage	0.00				0.00			
5535 · Printing/Reproduction	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				0.00			
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5565 · M&A COG 10%	0.00				0.00			
5566 · SWIMT Contract Reimb Exp	0.00				0.00			
5568 · SWIMT Team Exp.	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	5,250.00				0.00			
5587 · Worker's Compensation	0.00				0.00			
5636 · Admin Project Expense	5,541.94				0.00			
5637 · SCAN GM	0.00				5,359.40	10,200.00	-4,840.60	
5638 · Region 9 EDD	8,811.87				0.00			
5639 · Infor Services-Project Mgmt	4,940.00				0.00			
5640 · Consulting	3,670.80				0.00			
5641 · Regional Project Mgmt	7,476.50				0.00			
5642 · Project Engineering & Mgmt	2,164.10				0.00			
5643 · Transit	0.00				0.00			
5645 · Project Construction	286,197.68				0.00			
5647 · FLC Interns	0.00				0.00			
5650 · Conference/Seminars/Training	0.00				0.00			
5660 · Contract Services	0.00				0.00			
5955 · In Kind Project expense- Constr	95,399.21				0.00			
5956 · In Kind project Exp.- Admin	1,847.31				0.00			
Total Expense	421,918.61				36,214.40	57,315.00	-21,100.60	
Net Income	18,629.80				-13,535.15	585.00	-14,120.15	-2

Attachment: October Financials (2208 : October 2014 Financials)

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2014

January through December 2014

	TOTAL			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 - Fiber Access (ramp) fee	0.00	12,600.00	-12,600.00	0.0%
4002 - Internet Usage	0.00	15,000.00	-15,000.00	0.0%
4004 - SWIMT Rev	45,588.86	45,650.00	-61.14	99.9%
4005 - E-tics	8,400.00	8,400.00	0.00	100.0%
4006 - Dues Revenue	121,632.01	124,000.02	-2,368.01	98.1%
4007 - TPR	0.00	10,500.00	-10,500.00	0.0%
4008 - Telecom Services Revenue	1,739.25	0.00	1,739.25	100.0%
4009 - Fiber Lease Revenue	12,540.00	11,700.00	840.00	107.2%
4010 - Grant-DOLA Admin	59,357.29	24,200.00	35,157.29	245.3%
4020 - Grant DOLA-Construction	287,821.26	0.00	287,821.26	100.0%
4040 - Grant-Transit	5,946.59	7,800.00	-1,853.41	76.2%
4041 - All Hazards Grant	76,888.31	244,800.00	-167,911.69	31.4%
4042 - Grant - Fort Lyons	8,829.84	0.00	8,829.84	100.0%
4950 - Match-GOV Admin	29,630.50	0.00	29,630.50	100.0%
4951 - Match-GOV Construction	107.75	0.00	107.75	100.0%
4952 - Region 9-Matching Funds	2,034.54	0.00	2,034.54	100.0%
4953 - Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%
4955 - In Kind Project Match- Construc	95,399.21	0.00	95,399.21	100.0%
4956 - In Kind Project Match- Admin	1,847.31	0.00	1,847.31	100.0%
4957 - RREO Grant	17,287.56	0.00	17,287.56	100.0%
Total Income	775,050.28	511,350.02	263,700.26	151.6%
Gross Profit	775,050.28	511,350.02	263,700.26	151.6%
Expense				
1008 - Alpine Credit Card	9,246.18	0.00	9,246.18	100.0%
5009 - Bookkeeper	65.00	0.00	65.00	100.0%
5200 - All Hazard Project	66,701.82	224,448.00	-157,746.18	29.7%
5401 - Software Maintenance (E-Tic)	7,700.00	8,400.00	-700.00	91.7%
5403 - Fiber Leasing Expe.	9,405.00	11,115.00	-1,710.00	84.6%
5410 - Rent	40.00	12.00	28.00	333.3%
5505 - Bank Fees	6.00	0.00	6.00	100.0%
5510 - Travel Exp	10,173.39	5,066.00	5,107.39	200.8%
5512 - Meeting Exp	2,087.04	500.00	1,587.04	413.4%
5514 - Professional Fees.	80.00	0.00	80.00	100.0%
5515 - Legal Fees	8,181.85	2,500.00	5,681.85	327.3%
5517 - Data Back Up Exp	0.00	325.00	-325.00	0.0%
5520 - Advertising	124.60	250.00	-125.40	49.8%
5521 - Telephone/Website/Internet	3,107.39	2,240.00	867.39	138.7%
5523 - Payroll Processing Fees	1,196.28	1,800.00	-603.72	66.5%
5525 - Audit	7,500.00	7,500.00	0.00	100.0%
5526 - Internet Connectivity (100 Mb)	13,750.00	15,000.00	-1,250.00	91.7%
5530 - RAMP Fees	0.00	12,600.00	-12,600.00	0.0%
5532 - Postage	150.73	125.00	25.73	120.6%
5535 - Printing/Reproduction	121.15	500.00	-378.85	24.2%
5540 - Membership/Sub	625.00	400.00	225.00	156.3%
5545 - Equipment/Computers	-2,439.73	0.00	-2,439.73	100.0%
5550 - Supplies	5,176.86	2,500.00	2,676.86	207.1%
5555 - Liability Insurance	2,212.00	2,203.00	9.00	100.4%
5558 - Insurance- Health	7,850.88	8,220.00	-369.12	95.5%
5565 - M&A COG 10%	0.00	4,150.00	-4,150.00	0.0%
5566 - SWIMT Contract Reimb Exp	33,299.39	41,500.00	-8,200.61	80.2%
5568 - SWIMT Team Exp.	0.00	0.00	0.00	0.0%
5570 - Car Allowance/Mileage	3,300.00	6,100.00	-2,800.00	54.1%
5580 - Salary & Wages	73,545.74	83,262.00	-9,716.26	88.3%
5587 - Worker's Compensation	1,450.00	0.00	1,450.00	100.0%
5636 - Admin Project Expense	5,541.94	0.00	5,541.94	100.0%
5637 - SCAN GM	5,359.40	10,200.00	-4,840.60	52.5%
5638 - Region 9 EDD	10,439.87	0.00	10,439.87	100.0%
5639 - Infor Services-Project Mgmt	4,940.00	0.00	4,940.00	100.0%
5640 - Consulting	11,870.23	2,100.00	9,770.23	565.2%
5641 - Regional Project Mgmt	7,476.50	0.00	7,476.50	100.0%
5642 - Project Engineering & Mgmt	2,164.10	0.00	2,164.10	100.0%
5643 - Transit	7,850.00	7,800.00	50.00	100.6%
5645 - Project Construction	286,197.68	0.00	286,197.68	100.0%
5647 - FLC Interns	5,500.00	0.00	5,500.00	100.0%
5650 - Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%
5660 - Contract Services	22,752.34	6,700.00	16,052.34	339.6%
5955 - In Kind Project expense- Constr	95,399.21	0.00	95,399.21	100.0%
5956 - In Kind project Exp.- Admin	1,847.31	0.00	1,847.31	100.0%
Total Expense	732,200.15	468,516.00	263,684.15	156.3%
Net Income	42,850.13	42,834.02	16.11	100.0%

Attachment: October Financials (2208 : October 2014 Financials)

ITEM NO. (ID # 2211)

DATE: 12/12/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Grant Admin Overages

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Telecom Overages (XLSX)

Telecom Overages

Local Government	Amount Owed to Local Government	Amount Owed to SWCCOG
Archuleta County	\$ 2,660.67	
City of Cortez	\$ 1,202.21	
City of Durango	\$ 1,405.61	
Dolores County	\$ 275.61	
La Plata County	\$ 1,304.10	
San Juan County	\$ 914.48	
Town of Bayfield	\$ 2,387.83	
Town of Dolores	\$ 492.40	
Town of Dove Creek		\$ 36.00
Town of Ignacio	\$ 86.64	
Town of Mancos	\$ 375.44	
Town of Pagosa Springs	\$ 2,660.67	
Town of Silverton	\$ 190.63	
Total	\$ 13,920.29	

Attachment: Telecom Overages (2211 : Telecom Grant Admin Overages)

ITEM NO. (ID # 2209)

DATE: 12/12/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: SWCCOG 2015 Executive Committee

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ITEM NO. (ID # 2210)

DATE: 12/12/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: January 2015 Meeting

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- January 2015 Meeting Memo 5 Dec 2014 (DOC)

January 2015 Meeting

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 7 November 2014

Comments: The January 2015 Meeting falls on January 2nd. As this is the day after New Year's Day, it has been traditionally moved in the past to the following Friday. The following Friday is January 9th in 2015. The time and location will stay the same.

ITEM NO. (ID # 2212)

DATE: 12/12/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: SCAN Policies and Procedures

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- SCAN Policies and Procedures Memo 5 Dec 2014 (DOC)
- SCAN Policies DRAFT 5 Dec 2014 (DOC)

SCAN Policies and Procedures

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 5 December 2014

Comments: The SCAN has needed network Policies and Procedures for quite some time. It has taken me the better part of a year to fully (ok, mostly) understand the intricacies of the SCAN. In light of that, attached is the draft version of the Policies and Procedures. This was reviewed by the IT professionals at Cortez, Durango, and La Plata County, as they make up the Tech Team referred to in the document.

Southwest Colorado Council of Governments

SCAN Policies and Procedures

DRAFT

Adopted: Day Month Year

Attachment: SCAN Policies DRAFT 5 Dec 2014 (2212 : SCAN Policies and Procedures)

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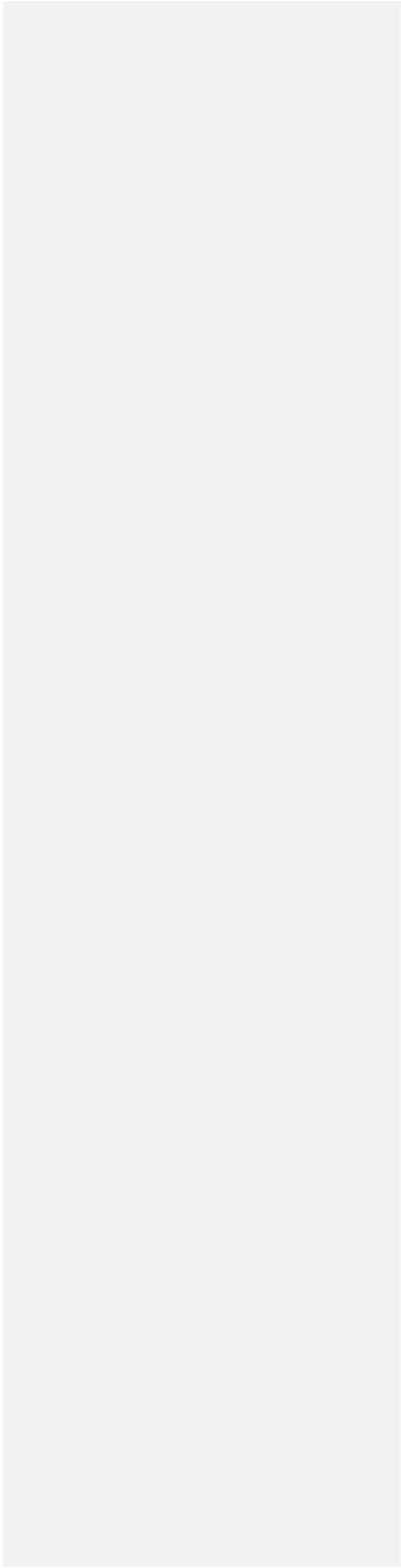
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DRAFT



Attachment: SCAN Policies DRAFT 5 Dec 2014 (2212 : SCAN Policies and Procedures)

PURPOSE

The purpose of this document is to create a set of policies and procedures that will govern the chain of command, the operations, billing, and the use of the Southwest Colorado Access Network (SCAN). As the network is flexible to change with the changing needs of the participating communities, this document shall be revised to reflect any changes.

BRIEF HISTORY

The SWCCOG was formed in December 2009 to apply for funding to create the SCAN. The Department of Local Affairs awarded a three million dollar grant, which was matched with a little over one million dollars locally to develop and build fiber loops in Archuleta County, Town of Bayfield, City of Cortez, Dolores County, Town of Dolores, City of Durango, Town of Ignacio, La Plata County, Town of Mancos, Town of Pagosa Springs, San Juan County, and the Town of Silverton.

SCAN EXPENSES AND REVENUES

In 2013 the SWCCOG signed a contract with FastTrack to provide connectivity (internet service) and transportation across the SCAN network to the local governments who wished to purchase it through the SWCCOG.

COSTS OF SERVICE

Service	FastTrack Cost	SWCCOG Revenue	Total Cost to Local Governments
Internet Connectivity	\$8.00/Mbps	\$2.00/Mbps	\$10.00/Mbps
Transport Fee	\$50.00/Month per 10Mbps	\$0.00	\$50.00/Month per 10Mbps
IP Addressing	\$10.00/Month for any number of IP addresses	\$0.00	\$10.00/Month for any number of IP addresses
Network Redundancy	\$3.85/Month	\$0.00	\$3.85/Month

The IP addresses are currently leased from FastTrack, after the SWCCOG has used them for enough time the SWCCOG will be able to purchase the IP addressing blocks and the local governments will own their IP addresses outright.

Communities on the west side of the region started purchasing their connectivity through the City of Cortez, though the transport fees and IP addressing fees are through the SWCCOG. To maintain equity, the City of Cortez charges the same rates as FastTrack, with the same \$2.00/Mbps due to the SWCCOG.

CONNECTION TO THE SCAN

As the SCAN does not have a dedicated administrator at this time, the Executive Director acts as the administration, with Technical Support Team, comprised from the Cities of Cortez and Durango, as well as La Plata County IT departments. Outlined below are the steps to take in order to connect to the SCAN.

- 1) The MOU between the SWCCOG and the local government is signed by both parties.
- 2) Contact the SWCCOG Executive Director at director@swccog.org, the Executive Director will send over the Service Order Summary for the requestor to fill in the amount of connectivity, IP addresses are needed, location of connection, and desired date of connection.
- 3) The Executive Director will identify IP address blocks, and ensure the Service Order Summary is fill out correctly. The Executive Director will pass the Service Order Summary along to the original requestor and the Technical Support Team.
- 4) The Technical Support Team will then work with the local community (and their IT staff/contractor, if available) to configure and implement the internet and/or transportation connection. They will notify the Executive Director when the local government is connected and can start being billed.
- 5) Any connections to the SCAN must be included on an up to date network map, which will also include, community names, IP addresses, physical location of equipment, and any other necessary information.
- 6) Any changes to service should be sent to the Executive Director, these will be reflected at the next billing cycle.

EXAMPLE OF SERVICE ORDER

This is the basic information required to create, update, and bill for the SCAN connectivity and transport. IP address blocks will be listed to help track IP address use. All figures below are per month.

Description	Quantity (Mbps)	Amount per Mb	Monthly Charge per Mb	Transport Fee	Number of IP Addresses	IP Addressing Fee
Example Community	20	\$10.00	\$200.00	\$100.00	10	\$10.00
IP Addresses:						
			\$200.00	\$100.00		\$10.00
Monthly Total						\$310.00

SCAN BILLING

Although the Service Order is in monthly increments, The SWCCOG will bill based on a quarterly basis, due at the beginning of the quarter. Payment can be remitted via check or EFT. Please contact sara@swccog.org for more

information on either payment via EFT or checks. The invoices will be emailed out to the designated person(s) on the Service Order.

DARK FIBER LEASES

The entities with leases for dark fiber that participated in the DOLA telecom grant can opt to have the SWCCOG maintain the billing for the leases. However, all dark fiber leases on fiber installed with the telecom grant will be split 75-25, with 75% going to the community that owns the fiber and 25% to the SWCCOG. This was established with the SWCCOG and the City of Durango, and the 75-25 split was decided upon in 2013.

The SWCCOG invoice the ISPs and will remit any payments on a quarterly basis. The community owning the fiber is responsible to administer a Dark Fiber Lease and/or Master Service Agreement of some sort with the ISP(s) leasing dark fiber. The local government with the Dark Fiber Leases must provide a copy and update any changes in a timely manner to the SWCCOG Executive Director.

REDUNDANCY AND THE SCAN

There are two hub routers in Cortez and Durango which comprise the backbone of the SCAN network. These routers are how the local routers connect to the internet and to other communities to share applications and software. They are configured to automatically pick up the traffic if one of them fails, and are vital to the operation of the network. For this reason, there is an XXMbps link between the two routers. At 10Mbps each of the 13 entities pays \$3.85/month for this regional redundancy. As bandwidth is increased above 10Mbps, the communities utilizing the larger bandwidth will pay the additional charge at the standard \$50 per 10Mbps established by the SWCCOG and FastTrack contract.

These routers are the property of the City of Durango and La Plata County (jointly) and the City of Cortez. They were paid for out of the DOLA telecom grant. The City of Cortez router was installed in 2012, while Durango’s was installed in 2013. Three years after the respective installation dates, the router maintenance contracts with Cisco must be renewed at about \$27,000. The SWCCOG should consider options for replacement of the hub routers no later than 2022.

Cortez – 2012, 2015, 2018, 2021, 2024

La Plata/Durango – 2013, 2016, 2019, 2022, 2025

Commented [MGW1]: This is not set in stone. An change when the COG board can vote on the policies Dec 2014 meeting.

Document Control

Issue Control			
Issue	1.1	Date	22 Nov 2014
Classification	Confidential	Author	MGW
Document Title	SCAN Policies		
Approved by			
Released by			

Owner Details	
Name/Title	Miriam Gillow-Wiles, Executive Director
Contact Number	970-779-4592
E-mail Address	director@swccog.org

Revision History			
Issue/Section	Date	Author	Comments
1.0	11/18/14	MGW	Initial Draft
1.1	11/23/14	MGW	Updates from Eric Pierson

Distribution List			
Name	Title	Department	Contact Information
Author			

ITEM NO. (ID # 2213)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Approval of 2015 Budget

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ITEM NO. (ID # 2215)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director's Report 5 Dec 2014 (DOC)

Director's Report

To: SWCCOG Board of Directors
 From: Miriam Gillow-Wiles
 Date: 5 December 2014

Comments: **All Hazards Grant**

On September 23, 2014, a representative of the Division of Homeland Security and Emergency Management (DHSEM) conducted an on-site monitoring of the State Homeland Security Grant Program (SHSP), Grant numbers 11SHS12SWR, 12SHS13SWR, and 13SHS14SWR, awarded to the Southwest Colorado Council of Governments.

The review evaluated the supporting documentation for expenditures made with 2011, 2012, and 2013 SHSP grant funds. In addition, the review included tests to determine if established procurement rules and regulations were followed, accounting and inventory requirements were met, and internal controls were evaluated to determine if they are sufficient to ensure that assets are safeguarded and information is reported accurately.

The overall findings were as follows per Ezzie Michaels, Grants Administration Program Manager:

“The grant is being managed appropriately and indicates adherence to relevant standards and requirements. Quarterly financial and narrative reports and reimbursement requests were submitted in a timely manner. Several recommendations are provided within the report to increase compliance, which include: providing a memo to the finance file justifying sole source procurements, tagging all equipment with DHS labels, conducting a physical inventory of all grant purchased equipment at least every two years, check all vendors against the SAM.gov website prior to creating a PO or contract, developing a written records retention policy, and having the fiscal agent maintain original grant documents. We want to express appreciation for the job Southwest Colorado Council of Governments has done in administrating the SHSP Grants.”

RREO

We are done with the data collection part of the grant and are on to the data analysis. The three FLC interns will present the very preliminary findings at the January SWCCOG meeting.

Western Lands and Communities Grant

This grant was put on hold over the summer as our contractor at the Sonoran Institute had a heart attack in late August. We are now gearing up to get this done

Director's Report

in early 2015. Some of you will be contacted by the Sonoran Institute to conduct an interview. In the next few weeks. Please make the time to do this, it is vital for the compilation of this grant report.

Transit Council

CDOT contacted me regarding the Transit Council Grant in mid-November to let me know they had accidentally updated the SWCCOG grant with the NWCCOG scope of work and grant amount. We have yet to see the purchase order for the grant, so the exact details and amount are unknown. We left it at \$19,000 for the budget, as that was the initial amount awarded.

Winter Holiday Time Off

I will be visiting family from the 18-25th. I will work some while traveling, but will not be available by phone for most of that time. Please email if anything arises.

ITEM NO. (ID # 2214)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: AAA Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- AAA Report 5 Dec 2014 (DOC)

AAA Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 5 December 2014

Comments: Overall the AAA Board Retreat went well. There was some issues with AAA Board member attendance, some was unavoidable, but some was intentional. The members of the AAA Board that were present gave Christina the go ahead to work with me to crunch numbers to see how much we could save for the AAA and the SWCCOG. I'll send out the spreadsheet later in December when Christina and I have had a chance to meet. We are also drafting an MOU for bookkeeping services by the SWCCOG for the AAA. We will present the MOU to the AAA and SWCCOG Boards in January.

I also plan on helping Christina put together a Board Retreat for board development. The AAA is having issues with board member retention and board member roles. One of the discussion points on the Nov 14th was the way in which the AAA board operates, and how merging with the SWCCOG could be beneficial with a change in the governing board.

ITEM NO. (ID # 2216)

DATE: 12/12/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transportation Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION: